



Friends Against Abuse

407 4th Street

International Falls, MN

56649

(218)285-7220

Baudette, MN

56623

(218)643-3233

www.friendsagainstabuse.com

Employment Application

Date _____

Name: First _____ Middle Initial _____ Last _____

Present Address

Street _____

City _____ State _____ Zip _____

Mailing Address(if different than present address)

City _____ State _____ Zip _____

Email address _____

Phone _____

Daytime Phone _____

Position Applying For _____

Are you seeking: Full Time

Part Time

Our Mission and Vision

Friends Against Abuse is committed to ending abuse.

Our communities are united in changing our culture to prevent abuse, committed to healing anyone affected by abuse and building a culture that respects the individuality of all persons.

We believe all persons, of all ages, deserve respect.

Have you ever filed an application or been employed by Friends Against Abuse before? Yes ___ No ___
When: _____ Where: _____ Position: _____
Have you ever been discharged or forced to resign from a position? Yes ___ No ___
Are you presently employed? Yes ___ No ___ When could you report for work? ____/____/____
May we contact your present employer? Yes ___ No ___

Do you have friends that work here? Yes ___ No ___ Do any of your relatives work here? Yes ___ No ___
If yes, list name(s): _____

Do you have a valid driver's license? Yes ___ No ___
Can you travel if required? Yes ___ No ___

Are you legally eligible for employment in the United States? Yes ___ No ___
Are you at least 21 years old? Yes ___ No ___

List names, addresses and phone numbers of three (3) personal references not related to you:

| | | |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Describe any unpaid work experience (such as volunteer activities), interests, skills or achievements helpful to you in performing the job for which you have applied:

Employment History

| | |
|-------------------------------------------------------|------------------------------------|
| Most recent or current employer | Still employed? Yes _____ No _____ |
| _____ | |
| Address _____ | City _____ State _____ Zip _____ |
| Type of business _____ | |
| Employed as (starting) _____ | Date _____ Salary _____ |
| ____ Current position or ____ Position at termination | Date _____ Salary _____ |
| List job responsibilities _____ | |
| _____ | |
| _____ | |
| Reason for leaving _____ | |
| Supervisor _____ Telephone Number _____ | |

| | |
|-----------------------------------------|------------------------------------|
| 2nd most recent employer | Still employed? Yes _____ No _____ |
| _____ | |
| Address _____ | City _____ State _____ Zip _____ |
| Type of business _____ | |
| Employed as (starting) _____ | Date _____ Salary _____ |
| Position at termination _____ | Date _____ Salary _____ |
| List job responsibilities _____ | |
| _____ | |
| _____ | |
| Reason for leaving _____ | |
| Supervisor _____ Telephone Number _____ | |

| | |
|-----------------------------------------|------------------------------------|
| 3rd most recent employer | Still employed? Yes _____ No _____ |
| _____ | |
| Address _____ | City _____ State _____ Zip _____ |
| Type of business _____ | |
| Employed as (starting) _____ | Date _____ Salary _____ |
| Position at termination _____ | Date _____ Salary _____ |
| List job responsibilities _____ | |
| _____ | |
| _____ | |
| Reason for leaving _____ | |
| Supervisor _____ Telephone Number _____ | |

Record of Education

| School | Years Attended | Name and Address of School | Courses Studied | Did you graduate | Type of Degree |
|---------------------------|----------------|----------------------------|-----------------|------------------|----------------|
| High School | X | | | | X |
| College/ University | | | | | |
| Other Education/ Training | | | | | |

Favorite subjects in school: _____

Business/Professional References

| Name | Company | Title | Phone Number |
|------|---------|-------|--------------|
| | | | |
| | | | |
| | | | |

Employment Agreement

As a part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the U.S., have a physical examination and/or drug test, or sign a conflict of interest agreement and abide by its terms.

I understand and agree to the information shown above:

Signature _____ Date _____

For Employers Use Only

| Contact | Person Contacted | Results |
|---------|------------------|---------|
| 1. | Date: | |
| 2. | Date: | |
| 3. | Date: | |

1. How long have you known him/her?

Relationship?

Temperament of the person?

Able to work unsupervised?

Trustworthy and dependable?

Does he/she get along with co-workers?

Does he/she show leadership ability?

2. How long have you known him/her?

Relationship?

Temperament of the person?

Able to work unsupervised?

Trustworthy and dependable?

Does he/she get along with co-workers?

Does he/she show leadership ability?

3. How long have you known him/her?

Relationship?

Temperament of the person?

Able to work unsupervised?

Trustworthy and dependable?

Does he/she get along with co-workers?

Does he/she show leadership ability?